



City of Banning

99 East Ramsey Street, PO Box 985, Banning, CA 92220
Tel: (951) 922-3185 Fax: (951) 922-3165 Email: ubweb@banningca.gov
www.banningca.gov

One-time Leak Adjustment Application

Unintentional water loss can sometimes be caused by broken or damaged plumbing fixtures, irrigation equipment or pipes. If this happens at your property, you may be eligible for a one-time courtesy leak adjustment on your bill. If an adjustment is approved, all wasted water above normal consumption will be billed at the lowest rate possible. Please fill out the application below and submit it along with the required paperwork to the City of Banning Utility Billing Department, which is located at 99 East Ramsey Street, Banning, CA 92220.

APPLICATION MUST BE SUBMITTED WITHIN THIRTY (30) DAYS OF LEAK BEING FOUND/REPAIRED.

You may also e-mail the request and paperwork to ubweb@banningca.gov. Please note, application must be signed by requester and all required paperwork must be included in order to be considered for processing.

Applicant and Leak Information:

Customer Name: _____ Account Number: _____ - _____

Service Address: _____ Phone Number: () _____

Mailing Address: _____

(If different from above) _____

I am the: Property Owner Tenant
 Property Manager Other (Please specify): _____

Approximate Date Leak Began: ____ / ____ / ____ Date Leak was Repaired: ____ / ____ / ____

***Please attach proof of leak repair. (i.e. copy of invoice, receipts for parts, photos, etc.)**

Description of Leak and Repair (Please use a separate sheet if needed): _____

Application Agreement:

- Before the City of Banning Utility Department can provide the one-time leak adjustment, normal/lower water consumption must be verified. Therefore, *the adjustment will be given only after the next reading cycle shows that water consumption has gone back to its normal usage.* Please be advised that credit will only be given to the charges which fall under the time period listed above. _____
- The leak adjustment is a one-time credit on the City of Banning Utility Bill. I understand that this property will not be eligible for any additional leak adjustments in the future if this request is approved. _____

Customer Signature: _____

Date: ____ / ____ / ____

Received By: _____

Date: ____ / ____ / ____

Manager Approval: _____

Date: ____ / ____ / ____